

MILITARY TRAINING REQUEST

The proponent of this form is the Directorate of Plans, Training, Mobilization and Security

SECTION 1. STUDENT DATA

NAME _____ RANK/GRADE _____ SSN _____

UNIT _____ DUTY POSITION _____ PHONE _____

SECURITY CLEARANCE _____ GENDER _____ CIVILIAN JOB SERIES/PAY PLAN _____

DATE OF RANK _____ PROM PTS _____ BOARD DATE (PLDC) _____ GT _____
(YY/MM/DD) (YY/MM/DD)

PMOS _____ STAR MOS _____ UIC _____ PROFILE? (ATTACH COPY) YES NO
(Please Circle)

DEROS _____ ETS _____ AUTH MTOE/TDA PARA/LN _____
(YY/MM/DD) (YY/MM/DD) (REQUIRED FOR ASI/SQI PRODUCING COURSES)

EMAIL ADDRESS (REQUIRED) _____

HOME MAILING ADDRESS _____
(REQUIRED FOR BATTLESTAFF COURSES)

SECTION 2. COURSE INFORMATION

COURSE TITLE _____

COURSE NUMBER _____ SCHOOL CODE _____

PURPOSE/JUSTIFICATION (REQUIRED) _____

PRIMARY CLS NO. _____ DATES _____

ALTERNATE CLS NO. _____ DATES _____

SECTION 3. COMMAND APPROVAL FOR REQUEST

COMPANY COMMANDER CONCUR / NONCONCUR	_____	DATE	_____
BATTALION COMMANDER CONCUR / NONCONCUR	_____	DATE	_____
BRIGADE COMMANDER CONCUR / NONCONCUR	_____	DATE	_____
S3/G3 REPRESENTATIVE CONCUR / NONCONCUR	_____	DATE	_____
CIVILIAN SUPERVISOR CONCUR / NONCONCUR	_____	DATE	_____

SECTION 4. STATUS OF TRAINING REQUEST

STUDENT HAS BEEN CONFIRMED FOR COURSE DATES _____

STUDENT HAS BEEN PLACED ON THE WAITING LIST FOR COURSE DATES _____

TRAINING IS DISAPPROVED FOR THE FOLLOWING REASON(S):

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. Sections 4101-4118; and E.O. 9397.

PRINCIPAL PURPOSE: To request training by military and civilian personnel and to document the authorization of such training by their chain of command.

ROUTINE USE: The information provided on this form will be used to register military and civilian personnel for formal military training through the Army Training Requirements and Resources System (ATRRS).

DISCLOSURE: Voluntary; however, failure to furnish the requested information may result in your ineligibility for participating in this training.